

**South Central Louisiana Human Services Authority
Board Meeting Minutes
January 12, 2012**

Members Present: Ray Nicholas (Assumption), Viola Daigle (Lafourche), Karen Lentini (St. Charles), Faith Farlough (St. John the Baptist), Sherry Champagne (St. Mary), and Donna Cobb (Terrebonne).

Members Absent: Patricia Dennis (St. James) and Trudy Franks (Terrebonne) and Marjorie "Lisa" Matherne (Lafourche).

Guest in attendance: Lisa Schilling (Executive Director), Janelle Folse (CFO), Marian Palmisano, (Secretary), Wesley Cagle (DD Program Director), Karen Schilling (Project Director), Misty Hebert (Special Project Director), Lori Fakier (HR Director), Raymond Menard (DD), Meagan Trahan (LMHC), Clinell Richoux (LMHC), Bernadette Fields (Thib. ADC), Frances Robichaux (LMHC Clinic Manager).

Agenda Item	Action Recommended/Outcome
Call to Order	Meeting called to order by Chairman Ray Nicholas at 6:25 p.m.
Opening Prayer & Pledge of Allegiance	Chairman Nicholas led the prayer and Ms. Karen Lentini led the Pledge of Allegiance.
Roll Call of Board Members	Secretary called the roll and indicated a quorum was present.
Approval of Minutes	Minutes from the December 8, 2011 meeting were reviewed. Ms. Karen Lentini motioned to approve the minutes, seconded by Ms. Donna Cobb, motion carried and minutes were approved.
Board Issues	<p><u>Board Member Travel Reimbursement:</u> Board Members were reminded to submit travel reimbursement forms.</p> <p><u>Results of Board Member Self Evaluation:</u> Chairman Nicholas reviewed the results of the Board Member Self Evaluation.</p>
Executive Director Report:	<p>Ms. Schilling introduced Staff attending the meeting.</p> <p><u>News from the Field</u> – Lisa Schilling</p> <ul style="list-style-type: none"> • Ms. Schilling reported the Christmas Party was very enjoyable and had excellent representation from all facilities. The ESAC Committee raised \$4,500 half was used for the Christmas Party and the other half will be used toward a Spring Family Day. • Magellan (SMO) is in the transitional process of updating forms. Billing begins on March 1, 2012 and there are a lot of questions for DHH and Magellan regarding the billing process. Meeting scheduled for next week to discuss issues. If SCLHSA continues with Unicare, a link will have to be implemented and that process can take 6 months to complete. • The expected date of delivery for the Mobile Unit is January 31st. LDV is working on the signage completion. Researching team elements to work the unit. Establishing a routine for traveling to lower areas of the communities 2 or 3 days a week. Researching the availability to agencies/organizations to perform annual check-ups for employees to generate additional revenue. • Ms. Schilling stated she was part of the Assessment Team that participated in the Phase 1 Assessment for Imperial Calcasieu HAS in Lake Charles. <p><u>Financial Report</u>– Janelle Folse</p> <p>Ms. Folse reviewed the budget analysis for FY 12 including projected revenues/expenditures as of 12/31/2011. Motion to approve the December Financial Statement and Budget Analysis by Ms. Viola Daigle, seconded by Ms. Donna Cobb, motion carried.</p> <ul style="list-style-type: none"> • <u>Mid-Year Budget Cut</u>-Ms. Schilling and Ms. Folse reviewed the FY12 Reductions per DHH as of 12/16/11. • <u>Annualized Reductions</u>- Ms. Schilling and Ms. Folse reviewed the FY13 Reductions per DHH as of 1/5/12.

Agenda Item	Action Recommended/Outcome
Executive Director Report (cont'd)	<p><u>CARF Update:</u> Lisa Schilling Ms. Schilling reported SCLHSA is in receipt of the CARF 3 Year Certification Certificate. A press release will be sent to DHH and local newspapers.</p> <p><u>EHR News:</u> Ms. Schilling reported Unicare replied to the collaborative letter. They feel there is no breach of contract and requested a 60 day negotiation period to comply. A meeting is scheduled for January 20th to discuss issues.</p> <p><u>Clinical Update:</u> Teresa Hardin Misty Hebert reported the SMO requires the LON forms, 3390 were completed throughout the MH clinics and continuing to work on completion. Working to respond to CARF recommendations with discharge planning.</p> <p><u>DD Report:</u> Wes Cagle Mr. Cagle reported staff is working resource allocations, numbers are down by the efforts of Ms. Auvil and her staff. Next step is to go through appeals to approve for allocations. Continuing to work with Karen Schilling with child custody cases.</p> <p><u>HR News:</u> Lori Fakier Ms. Fakier gave a brief update on the PPR transition to be completed once a year. There will be a focus date rather than the traditional anniversary date. Over 25% of SCLHSA employees will be eligible to retire in the next 5 years.</p> <p><u>Educational Offerings:</u> Karen Schilling Ms. Schilling reported Suicide Prevention Trainings are scheduled for January 23 & 24, 2012 at the Bayou Vista Community Center in Morgan City from 8:00am to 4:30pm and January 30 & 31, 2012 at the St. Charles Training Academy in Boutte from 8:00am to 4:30pm.</p> <p>A Children's Mental Health Project is scheduled for May 9th at the Terrebonne Main Library in Houma. Will forward further details upon final confirmation. Partnering with other agencies to cut cost.</p>
Old Business	None
New Business:	None
Views and Comments by the Public	Ms. Farlough stated there was a new United Way Director in St. John the Baptist Parish, Ms. Trista Brazan.
Consideration of Other Matters	Chairman Nicholas stated the next board meeting will be held on Thursday, February 9, 2012 at 6:00pm. Location TBA.
Adjournment	Motion to adjourn by Ms. Donna Cobb, seconded by Ms. Viola Daigle, motion carried. Meeting adjourned at 8:00 p.m.